



Recruiting Specification Existing Dwellings (DEA)

Technical Advisor - £20,000 to £24,500

Technical Consultant £24,000 to £27,000

Dependant on experience & qualifications

Due to industry growth and from our ongoing success as the industry leaders, we continue to look to increase the size of our Existing Dwellings team. Government initiatives and developments around energy efficiency and building sustainability with Retrofit and PAS 2035, mean that we continue to grow our team to deliver excellence to our members, both now and in the future.

Our preferred option is for full-time team members to work with our office based support team in Lutterworth. However, practicing energy assessors, we know you are busy too! We are therefore able to consider part-time, hybrid, or possibly remote working opportunities for experienced energy assessors. We would welcome an opportunity to discuss the opportunities available with experienced assessors who would like the security and benefits that go with working for the industry leaders.

What type of things can I expect to do in the role?

Our Technical Advisors and Consultants deliver the highest level of professional and quality support to our members through experience and knowledge of the energy assessment industry.

Even though you may already be trained as a Domestic Energy Assessor, one of the first things will be to get you on refresher training to ensure your skills are current and in line with our Elmhurst standards.

The main part of your role will be to proactively offer high level and consistent front line support to our members through the provision of excellent technical support which includes telephone, written, and face to face communications, to ensure that Elmhurst's products and services are understood by stakeholders. For Technical Consultants there are also lots of opportunities to get involved with other projects and help with auditing, training and events.

What experience will I need to be successful in this role?

- You must have a 'Can-Do' attitude, willing to go the extra mile to provide a positive customer experience.
- You may have experience working as an Energy Assessor, or knowledge and experience of the energy assessment industry and EPCs.
- If you do not have experience as an Energy Assessor you may have working experience in the built environment industry and be keen to receive full accredited training in Energy Assessment as a future career.
- The role is technical so requires good attention to detail and the ability to perform calculations.
- You will have the ability, and more importantly willingness, to provide high levels of customer service while working in a busy office environment.
- You will be a good communicator for verbal and written correspondence.
- You should be comfortable working in an environment where IT is an important tool for our business.
- You will probably have an interest in renewable energies and/or sustainable homes.

For the Technical Consultant role it would also be a great bonus if you have any experience in any of the following, but not essential

- experience of carrying out EPC audits
- Retrofit knowledge and/or qualifications
- delivering industry related training

Why would I want to join the Elmhurst team?

You will be working with a fantastic team in an environment where culture and employee engagement is an important part of who we are. In addition to job security in a growing industry, benefits we offer include:

- 25 days paid holiday plus Bank Holidays;
- a flexi holiday programme with ability to increase holidays to 30 days;
- full company/occupational sick pay;
- death in service of 3 x salary,
- employee welfare cash plan teamed with wellbeing support through an Employee Assistance Programme
- 'Perks at Work' membership for savings and discounts
- free private medical cover after 2 years' service
- Elmhurst product & services discounts.

Application Process

Send your CV to Caroline, our HR Manager, at caroline.moss@elmhurstenergy.co.uk and let us know in your email why you are interested in working for Elmhurst.

Our first stage of the process is a telephone call to make sure that what we are able to offer matches what you are looking for in a role. We also chat about relevant experience. This is a 10-15 minute chat with Damien Roberts the team manager. After that we progress to face to face interviews at our Lutterworth offices, or on Teams, with Damien and Josh, our Head of Operations.

We look forward to hearing from you.